

005272

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON
MONDAY 20th MARCH 2017 COMMENCING AT 7.30PM**

Present: Councillors Mr R. Everson (Chair), Mrs B. Thomas, Mr L. Davison-Williams (*ex-officio*) and Mr D. Gunter (*ex-officio*)

In Attendance: None.

Minutes: Mrs K. Kilby (Assistant Clerk).

1. **APOLOGIES FOR ABSENCE.** – Cllrs Mr M. McNulty (Vice Chair), Mrs G. Gardner and Mr A. Watson.
2. **SPECIFIC DECLARATIONS OF INTEREST.** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*) – None.
3. **APPROVAL OF THE MINUTES OF THE COMMITTEE MEETING HELD ON 27th FEBRUARY 2017.**
 - 3.1 PROPOSED by Cllr Everson, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED.
4. **MATTERS ARISING - None**
5. **CONSIDERATION/APPROVAL OF ADDITIONAL COSTS OF NEW BURIAL GROUND SIGN.**
 - 5.1 The Clerk disseminated details of the additional costs incurred for the new Burial Ground sign, as well as details of what has already been paid. Following discussion, Cllr Everson PROPOSED the approval of the additional costs for the Parish Council logo, increased cost of granite and 2 coats of OSMO Oil at a total cost of £503.20, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to include outstanding Clarks Construction invoices in the April payment schedule.**
6. **APPROVAL OF POEMS FOR REMEMBRANCE SUNDAY.**
 - 6.1 Four poems were disseminated to all members for consideration to use at the 2017 Remembrance Sunday service. After discussion, Cllr Everson PROPOSED the Council approve the following poems to be used for the next four years: 2017 – ‘In Flanders Fields’ by John McCrae, 2018 – ‘The Crosses’ by Bill Mitton, 2019 – ‘Remember Me’ by Harry Riley and 2020 – ‘Remembrance Sunday’ by Maria Cassee, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to amend Act of Remembrance sheet and submit to Full Council for approval.**
7. **CONSIDERATION/APPROVAL OF QUOTATIONS FOR REPAIRS TO WAR MEMORIAL.**
 - 7.1 One quotation has been received from IMI. The Assistant Clerk is awaiting two other quotations from Nevilles Memorials and James Peppers. **ACTION: Defer to following Committee meeting.**
8. **ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON NEXT AGENDA.**
 - 8.1 Cllr Everson advised that he would be carrying out a Burial Ground inspection and War Memorial Inspection.
 - 8.2 Consideration of the Risk Assessment Report and Action Plan to be deferred to the next Committee meeting.

The meeting closed at 8pm.