



**NOTICE OF THE ANNUAL MEETING OF
BARTON-LE-CLAY PARISH COUNCIL
Monday 8th May 2017, at the Village Hall, Hexton Road, Barton-le-Clay,
Following the Annual Parish Meeting**

AGENDA

17/001 ELECTION OF CHAIRMAN

To elect a Chairman for the ensuing year and receive Declaration of Office.

17/002 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

17/003 ELECTION OF VICE-CHAIR

To elect a Vice-Chair for the ensuing year.

17/004 SPECIFIC DECLARATIONS OF INTEREST

Under the Localism Act 2011 (Sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.

17/005 ADOPTION OF CODE OF CONDUCT

To adopt Code of Conduct for 2017/18.

17/006 ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS

To adopt Standing Orders and Financial Regulations for 2017/18.

17/007 ADOPTION OF COMPLAINTS PROCEDURE

To adopt Complaints Procedure for 2017/18

17/008 REPRESENTATION ON OUTSIDE BODIES

To elect representation on Outside Bodies:

- Barton Educational Trust
- Village Hall Committee
- Tennis Club
- Schools Link

17/009 COMMITTEES MEMBERS

To elect Committee members and Sub-Committee members:

COMMITTEES:

- Burial Grounds
- Highways & Environment
- Leisure
- Planning
- Sports Field

SUB-COMMITTEES:

- Pay and Personnel
- Horticultural Show
- Community Emergency Plan

Chairs & Vice-Chairs of Committees and Sub-Committees to be elected at the next Committee/Extra-Ordinary meeting.

17/010 POLICE REPORTS & ISSUES

- 010.1 To consider arising Policing issues.
- 010.2 To acknowledge receipt of Issue 2 of the Police Rural Community Newsletter.
- 010.3 To acknowledge receipt of Issue 2 of the Local Community Newsletter – for the North Communities.

17/011 PUBLIC QUESTION TIME

Members of the public may put questions to the Council at this point of the meeting.

17/012 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT

To receive written or verbal report from Cllr Shingler.

17/013 PLANNING COMMITTEE REPORTS/UPDATE

Matters arising from previous Planning Committee not included within agenda.

- 013.1 To consider new planning applications as follows:

CB/17/01947/FULL: Brookend Green Farm, Sharpenhoe Road, Barton-le-Clay – Construction of 1 and half storey extension, demolition of attached barn and re-build on the same footprint all in matching materials.

CB/17/01716/FULL: 10 Osborn Road, Barton-le-Clay – Single storey front extension.

17/014 MINUTES OF LAST MEETINGS

To receive and approve the minutes of the Full Council meeting held 10th April 2017.

To receive and approve the minutes of the Extra-Ordinary Council meeting held 24th April 2017.

Matters arising outside of committee reports/updates

17/015 CHAIRMAN'S ANNOUNCEMENTS

To advise all members regarding update of Register of Interests Forms and declarations of gifts. Announcements as deemed appropriate by the Chairman

17/016 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

Matters arising from previous Policies & Resources Committee not included within agenda.

- 016.1 To approve signatories for Bank and investment mandate.
- 016.2 To adopt 2017/18 Maintenance Schedule.
- 016.3 To adopt 2017/18 Administration Schedule.
- 016.4 To approve annual service of the St Nicholas Church Clock.
- 016.5 To approve Councillor induction training on 23rd May 2017.

17/017 BURIAL GROUNDS COMMITTEE REPORT/UPDATE

Matters arising from previous Burial Grounds Committee not included within agenda

- 017.1 To consider request to waiver non-resident burial fees.

17/018 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE

Matters arising from previous Highways & Environment Committee not included within agenda

- 018.1 To acknowledge Bus Shelter Inspections of 12th & 26th April 2017.

17/019 LEISURE COMMITTEE REPORT/UPDATE

Matters arising from previous Leisure Committee not included within agenda

- 019.1 To acknowledge Playground Inspections of 11th 19th & 25th April and 2nd May 2017.
- 019.2 To acknowledge Fitness Equipment Inspections of 11th 19th & 25th April and 2nd May 2017.

17/020 SPORTS FIELD COMMITTEE REPORT/UPDATE

Matters arising from previous Sports Field Committee not included within agenda

- 020.1 To approve Barton Rovers Youth pitch requirement for 2017/18 football season.
- 020.2 To approve revised costs for Weeding and Seeding of Sports Field.
- 020.3 To approve costs for Laser Lining pitches at Luton Road Sports Field.

17/021 MONTHLY FINANCIAL REPORTS (as attached)

To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports.

17/022 APPROVAL OF PAYMENT OF ACCOUNTS (as per attached schedule).

To consider and approve payment of accounts as listed within the schedule or added at the meeting

17/023 TIME ALLOCATION FOR COMMITTEE MEETINGS

Dates available for committee or sub-committee meetings: 15th or 22nd May – Extra-Ordinary meeting or Committee meetings as necessary.

17/024 MISCELLANEOUS CORRESPONDENCE RECEIVED

024.1 To acknowledge receipt of May Issue of Bugle and consider issues relevant to Council's business.

17/025 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Items raised will be restricted in order to avoid the Council reaching ultra vires resolutions.

**Ann Merryweather
Clerk to the Council**