



15<sup>th</sup> February 2017

## NOTICE OF FORTHCOMING MEETINGS

<b>Monday 20<sup>th</sup> February 2017 at 7.30pm at the Village Hall, Hexton Road.</b>	<b>Pay &amp; Personnel Sub-Committee</b>
<p><b><u>AGENDA</u></b></p> <ol style="list-style-type: none"> <li>1. Apologies for absence.</li> <li>2. Specific Declarations of Interest (<i>Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting</i>).</li> <li>3. Approval of the minutes of the sub-committee meeting held on 28<sup>th</sup> November 2016.</li> <li>4. Matters Arising - for information only.</li> </ol> <p><b><u>Exempt Business</u></b> - Resolution to exclude members of press and public from debate on agenda items 5,6 and 7 (Standing Order 67) "That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded"</p> <ol style="list-style-type: none"> <li>5. The Clerk's 6 month Review, consideration of recommendations.</li> <li>6. Agree format and date of Playground Keyholder/Office Cleaner 6 month review.</li> <li>7. Report on informal meeting with Groundsman.</li> <li>8. Set up a Burial Ground Witness procedures.</li> <li>9. Discuss Recruitment of Burial Ground Witness and draft a job description.</li> <li>10. Consider Legionella training for staff and approve costs.</li> <li>11. Set a date to discuss Peninsular Contract only.</li> <li>12. Any other Business of an <u>urgent nature for inclusion on the next agenda</u> .- for info only</li> </ol>	<p><b>Members:</b> B. Thomas (Chair) M. Wright (Vice Chair) J. Selley L. Davison-Williams D. Gunter</p> <p><b>Minutes:</b> Clerk</p>
<b>Monday 20<sup>th</sup> February 2017 at 8.30pm at the Village Hall, Hexton Road.</b>	<b>Policies &amp; Resources Committee</b>
<p><b><u>AGENDA</u></b></p> <ol style="list-style-type: none"> <li>1. Apologies for absence.</li> <li>2. Specific Declarations of Interest (<i>Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting</i>).</li> <li>3. Approval of the minutes of the committee meeting held on 30<sup>th</sup> January 2017.</li> <li>4. Matters Arising- for information only.</li> <li>5. Approval of staff Legionella training cost.</li> <li>6. Approval of cost for advice of street lighting at doctors/village hall access road.</li> <li>7. Approval of additional resurfacing cost doctors/village hall access road.</li> <li>8. Review of S137 Grant Policy 2016/17.</li> <li>9. Consider budget and contract for general waste skip 2017/18.</li> <li>10. Amend &amp; approve 'Annual Review of Effectiveness of System Internal Control'</li> <li>11. Approve cost of removal of Xerox photocopier from office at end of lease.</li> <li>12. Any other Business of an <u>urgent nature for inclusion on the next agenda</u>.- for info only</li> </ol>	<p><b>Members:</b> L. Davison-Williams (Chair) D. Gunter (Vice-Chair) R. Everson M. Wright B. Thomas G. Gardner J. Selley</p> <p><b>Minutes:</b> Clerk</p>
<b>Monday 20<sup>th</sup> February 2017 at 9.30pm at the Village Hall, Hexton Road.</b>	<b>Horticultural Committee</b>
<p><b><u>AGENDA</u></b></p> <ol style="list-style-type: none"> <li>1. Apologies for absence.</li> <li>2. Specific Declarations of Interest (<i>Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting</i>).</li> <li>3. Approval of the minutes of the committee meeting held on 1<sup>st</sup> February 2017.</li> <li>4. Matters Arising- for information only.</li> <li>5. To confirm Judges.</li> <li>6. To approve Village Hall Hire cost.</li> <li>7. Consideration of flower arranging, cookery &amp; craft sections for 2017/18.</li> <li>8. Consider having Bee display or alternative.</li> <li>9. Consider trophy or prize for flower arranging classes.</li> <li>10. Review entrance fee for 2017/18.</li> <li>11. Any other Business of an <u>urgent nature or for inclusion on the next agenda</u>.</li> </ol>	<p><b>Members:</b> G. Gardner (Chair) B. Thomas (Vice-Chair) D. Gunter L. Davison-Williams Mr A. Lowe</p> <p><b>Minutes:</b> Clerk</p>

**Next meeting/s: Monday 27<sup>th</sup> February 2017 at 7.30pm at the Village Hall, Hexton Road**

**Planning, Burial Ground  
and Sports field.**

**Ann Merryweather  
Clerk to the Council**