Monday 20\textsuperscript{th} February 2017 at 7.30pm at the Village Hall, Hexton Road.

**AGENDA**
1. Apologies for absence.
2. Specific Declarations of Interest (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*).
3. Approval of the minutes of the sub-committee meeting held on 28\textsuperscript{th} November 2016.
4. Matters Arising - for information only.

**Exempt Business** - Resolution to exclude members of press and public from debate on agenda items 5.6 and 7 (Standing Order 67) **“That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded from the meeting.”**
5. The Clerk’s 6 month Review, consideration of recommendations.
6. Agree format and date of Playground Keyholder/Office Cleaner 6 month review.
8. Set up a Burial Ground Witness procedures.
10. Consider Legionella training for staff and approve costs.
11. Set a date to discuss Peninsular Contract only.
12. Any other Business of an urgent nature for inclusion on the next agenda. - for info only

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Monday 20\textsuperscript{th} February 2017 at 8.30pm at the Village Hall, Hexton Road.

**AGENDA**
1. Apologies for absence.
2. Specific Declarations of Interest (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*).
3. Approval of the minutes of the committee meeting held on 30\textsuperscript{th} January 2017.
4. Matters Arising - for information only.
5. Approval of staff Legionella training cost.
6. Approval of cost for advice of street lighting at doctors/village hall access road.
7. Approval of additional resurfacing cost doctors/village hall access road.
10. Amend & approve ‘Annual Review of Effectiveness of System Internal Control’
11. Approve cost of removal of Xerox photocopier from office at end of lease.
12. Any other Business of an urgent nature for inclusion on the next agenda. - for info only

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Monday 20\textsuperscript{th} February 2017 at 9.30pm at the Village Hall, Hexton Road.

**AGENDA**
1. Apologies for absence.
2. Specific Declarations of Interest (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*).
3. Approval of the minutes of the committee meeting held on 1\textsuperscript{st} February 2017.
4. Matters Arising - for information only.
5. To confirm Judges.
6. To approve Village Hall Hire cost.
8. Consider having Bee display or alternative.
9. Consider trophy or prize for flower arranging classes.
11. Any other Business of an urgent nature for or inclusion on the next agenda.
<table>
<thead>
<tr>
<th>Next meeting/s:</th>
<th>Monday 27th February 2017 at 7.30pm at the Village Hall, Hexton Road</th>
<th>Planning, Burial Ground and Sports field.</th>
</tr>
</thead>
</table>

Ann Merryweather  
Clerk to the Council