



**NOTICE OF A MEETING OF
BARTON-LE-CLAY PARISH COUNCIL**

Monday 12th June 2017, at the Village Hall, Hexton Road, Barton-le-Clay, at 7.30pm

AGENDA

17/061 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

17/062 SPECIFIC DECLARATIONS OF INTEREST

Under the Localism Act 2011 (Sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.

17/063 POLICE REPORTS

063.1 To acknowledge receipt of Crime Statistics for May 2017.

17/064 PUBLIC QUESTION TIME

Members of the public may put questions to the Council at this point of the meeting.

17/065 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT

065.1 To receive written or verbal report from Cllr Shingler.

17/066 PLANNING COMMITTEE REPORTS/UPDATE

066.1 Matters arising from previous Planning Committee not included within agenda – Information only.

066.2 To consider new planning applications or delegate authority to respond to committee:

CB/17/01833/FULL: 90 Manor Road, Barton-le-Clay – Demolition of existing dwelling. Erection of two storey dwelling.

CB/17/01944/FULL: 27 Portobello Close, Barton-le-Clay – Single storey rear extension and garage conversion.

CB/TCA/17/00193: 167 Manor Road, Barton-le-Clay – Notification of works to trees in a Conservation Area: Fell a purple leaved plum tree located in the front of property. Tree suffering from significant die-back of the crown due to infection by Phellinus Pomaceus.

CB/17/01755/LB: St Nicholas Church, Church, Barton-le-Clay – Listed Building - The proposal comprises of carefully dismantling & rebuilding the garden wall adjacent to the church hall. Existing bricks will be reused wherever possible & new bricks will be made to match existing. A pier will be constructed at the east end of the garden wall for enhanced stability & longevity of the wall.

CB/17/02707/FULL: 62 Norman Road, Barton-le-Clay – Erection of two storey front extension.

CB/17/02434/FULL: Random, Private Road, Barton-le-Clay – Alterations and modifications to the existing building.

066.3 To approve correspondence to Central Bedfordshire Council regarding Draft Local Plan.

066.4 To acknowledge receipt of Appeal Inspector's decision on Random, Private Road.

066.5 To retrospectively approve response to planning application CB/17/02308/VOC – 50 Bedford Road.

066.6 To acknowledge date of next Neighbourhood Plan meeting.

17/067 MINUTES OF LAST MEETINGS

067.1 To receive and approve the minutes of the Extra-Ordinary Full Council meeting held 15th May 2017.

067.2 Matters arising outside of committee reports/updates – Information only.

17/068 CHAIRMAN'S ANNOUNCEMENTS

068.1 Announcements as deemed appropriate by the Chairman.

17/069 APPROVAL OF ANNUAL RETURN AND ANNUAL GOVERNANCE STATEMENT 31ST MARCH 2017

069.1. To approve Annual Return Section 1 – Annual Governance statement 2016/17

069.2 To approve Annual Return Section 2 – Accounting statements 2016/17

- 069.3 To approve Statement of Accounts, Notes to Accounts, Bank Reconciliation, Reserves Reconciliation, Explanation of Significant Variances for year ended 31st March 2017.
069.4 To acknowledge receipt of Internal Auditors Report year ended 31st March 2017.
069.5 To approve changes proposed by Internal Audit Report.
- Increase Fidelity Guarantee Insurance from £150k to £200k.
 - Change requirement to 2 members for payroll authorisation.

17/070 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

- 070.1 Matters arising from previous Policies & Resources Committee not included within agenda – Information only.
070.2 To approve archiving of Council documents, length of time to retain documents in the Parish Office and destruction of documents past archiving time.
070.3 To review Parish Council Insurance Schedule.
070.4 To approve Direct Debit payment for D365.
070.5 To receive the minutes of the Policies & Resources Committee meeting held on 22nd May 2017, to consider and ratify any recommendations contained therein.

17/071 BURIAL GROUNDS COMMITTEE REPORT/UPDATE

- 071.1 Matters arising from previous Burial Grounds Committee not included within agenda – Information only.

17/072 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE

- 072.1 Election of Chair and Vice-Chair for ensuing year.
072.2 Matters arising from previous Highways & Environment Committee not included within agenda – Information only.
072.3 To acknowledge Bus Shelter Inspections of 22nd May 2017.
072.4 To acknowledge closure of bridleway 27 & part 32, Grange Farm Close 12th - 16th June 2017 - Information only.
072.5 To acknowledge receipt of the Summer 2017 Issue of BABUS and consider issues relevant to Council's business.

17/073 LEISURE COMMITTEE REPORT/UPDATE

- 073.1 Election of Vice-Chair for ensuing year.
073.2 Matters arising from previous Leisure Committee not included within agenda – Information only.
073.3 To acknowledge weekly Playground Inspections from 22nd & 30th May & 5th June 2017.
073.4 To acknowledge weekly Fitness Equipment Inspections from 22nd & 30th May & 5th June 2017.
073.5 To acknowledge PPM Investigation report of May 2017.
073.6 To approve the purchase of replacement swings at Arnold Recreation Ground play-area.
073.7 To approve Allotment Risk Assessment inspection sheet.
073.8 To consider additional work required on the wild area at the allotments.
073.9 To approve correspondence to allotment holders regarding use of skip for non-compostable green waste.
073.10 To consider request to use Arnold Recreation Ground for a Boot Camp Group.
073.11 To receive the minutes of the Leisure Committee meeting held on 22nd May 2017, to consider and ratify any recommendations contained therein.

17/074 SPORTS FIELD COMMITTEE REPORT/UPDATE

- 074.1 Election of Vice-Chair for ensuing year.
074.2 Matters arising from previous Sports Field Committee not included within agenda – Information only.
074.3 To approve number and size of football pitches for 2017/18 football season.
074.4 To consider re-charging costs incurred for additional pitch.

17/075 MONTHLY FINANCIAL REPORTS (as attached)

- 075.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports.

17/076 APPROVAL OF PAYMENT OF ACCOUNTS (as per attached schedule).

- 076.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting.

17/077 TIME ALLOCATION FOR COMMITTEE MEETINGS

- 077.1 Dates available for committee or sub-committee meetings: 19th & 26th June 2017.

17/078 MISCELLANEOUS CORRESPONDENCE RECEIVED

- 078.1 To consider purchase and flying of the Red Ensign for Merchant Navy Day 3rd September 2017.
078.2 To consider delegates to attend BATPC AGM on 19th October 2017.

17/079 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Items raised will be restricted to information only.

Ann Merryweather
Clerk to the Council