



**NOTICE OF A MEETING OF
BARTON-LE-CLAY PARISH COUNCIL**

Monday 13th March 2017, at the Village Hall, Hexton Road, Barton-le-Clay, at 7.30pm

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. SPECIFIC DECLARATIONS OF INTEREST

Under the Localism Act 2011 (Sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.

3. POLICE REPORTS & ISSUES

- 3.1 To receive the Crime Figures for February 2017, and consider arising Policing issues.

4. PUBLIC QUESTION TIME

Members of the public may put questions to the Council at this point of the meeting.

5. CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT

- 5.1 To receive written or verbal report from Cllr Shingler.

6. PLANNING COMMITTEE REPORTS/UPDATE

- 6.1 Matters arising from previous Planning Committee not included within agenda – Information only.
6.2 To acknowledge Council's response for Random appeal no: **APP/P0240/W/16/3162027** – Information only.
6.3 To consider new planning applications as follows:
CB/TCA/17/00051: Land rear of 9 Hexton Road, Barton-le-Clay – Works to trees in a conservation area: Reduce crown by 50% on 2/3 Ash trees and 2/3 Sycamore trees; remove dead wood and cut back overhanging branches even over adjacent properties.
CB/17/00729/FULL: 78 Norman Road, Barton-le-Clay – Erection of side and rear extensions.
CB/17/00778/FULL: Hollow Springs, Private Road, Barton-le-Clay – Replacement detached 3 bedroomed dwelling.
6.4 To receive the minutes of the Planning Committee meeting held on 27th February 2017, to consider and ratify any recommendations contained therein.

7. MINUTES OF LAST MEETINGS

- 7.1 To receive and approve the minutes of the Full Council meeting held 13th February 2017.
7.2 Matters arising outside of committee reports/updates – Information only.

8. CHAIRMAN'S ANNOUNCEMENTS

- 8.1 To acknowledge Small Grant thank you from Unity Hall.
8.2 To confirm date for Annual Parish Meeting and Annual Meeting of the Parish Council.
8.3 To remind Chairs and Outside Representatives to submit Annual Reports to the Clerk by 31st March 2017.
8.4 Announcements as deemed appropriate by the Chairman.

9. POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

- 9.1 Matters arising from previous Policies & Resources Committee not included within agenda – Information only.
9.2 To adopt the 'Annual Review of Effectiveness of Systems of Internal Control'.
9.3 To approve fixed price electricity supplier.
9.4 To approve additional hours for part-time Groundsman.
9.5 To consider date for meeting regarding Peninsular Contract only (Pay & Personnel sub-committee only).

- 9.6. To acknowledge receipt of the Risk Assessment Report 2016/17 and Action Plan 2016/17 to be discussed at appropriate committee.
- 9.7. To adopt the S137 Grant Policy 2016/17.
- 9.8. To update on Doctors/Village Hall Access Road meeting and approve payment terms for all parties.
- 9.9. To receive the minutes of the Pay & Personnel Committee meeting held on 20th February 2017, to consider and ratify any recommendations contained therein
- 9.10. To receive the minutes of the Policies & Resources Committee meeting held on 20th February 2017, to consider and ratify any recommendations contained therein

10. BURIAL GROUNDS COMMITTEE REPORT/UPDATE

- 10.1. Matters arising from previous Burial Grounds Committee not included within agenda – Information only.
- 10.2. To adopt of Burial Ground Fees – 1st April 2017.
- 10.3. To adopt of Burial Ground Rules & Regulations March 2017.
- 10.4. To receive the minutes of the Burial Ground Committee meeting held on 27th February 2017, to consider and ratify any recommendations contained therein

11. HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE

- 11.1. Matters arising from previous Highways & Environment Committee not included within agenda – Information only. Traffic Calming at Luton Road work start dates 23rd March and continues 24th and 27th March 2017.
- 11.2. To acknowledge Bus Shelter Inspections of 7th & 21st February and 7th March 2017.
- 11.3. To approve hedge cutting in Old Road/Mr Horners Field.

12. LEISURE COMMITTEE REPORT/UPDATE

- 12.1. Matters arising from previous Leisure Committee not included within agenda – Information only.
- 12.2. To acknowledge weekly Playground Inspections from 14th & 21st February and 7th March 2017.
- 12.3. To acknowledge weekly Fitness Equipment Inspections from 14th & 21st February and 7th March 2017.
- 12.4. To acknowledge PPM Investigation report of 17th January 2017
- 12.5. To approve cost of play bark for play equipment in Arnold Recreation Ground at a cost of £197.28.
- 12.6. To retrospectively approve cost of removing fallen tree from Arnold Recreation Ground play-area.
- 12.7. To approve printing costs for Horticultural Show Schedule.
- 12.8. To receive the minutes of the Horticultural Show Sub-Committee meeting held on 20th February 2017, to consider and ratify any recommendations contained therein

13. SPORTS FIELD COMMITTEE REPORT/UPDATE

- 13.1. Matters arising from previous Sports Field Committee not included within agenda – Information only.
- 13.2. To acknowledge receipt of the pitch inspection report.

14. MONTHLY FINANCIAL REPORTS (as attached)

- 14.1. To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports.

15. APPROVAL OF PAYMENT OF ACCOUNTS (as per attached schedule).

- 15.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting.

16. TIME ALLOCATION FOR COMMITTEE MEETINGS

- 16.1 Dates available for committee or sub-committee meetings: 20th & 27th March 2017.

17. MISCELLANEOUS CORRESPONDENCE RECEIVED

- 17.1 To acknowledge receipt of March Issue of Bugle and consider issues relevant to Council's business.
- 17.2 To acknowledge correspondence regarding New Integrated Urgent Care Service for Bedfordshire and Luton.

18. ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Items raised will be restricted to information only.

Ann Merryweather
Clerk to the Council