

MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON
MONDAY 27th FEBRUARY 2017 COMMENCING AT 7.30PM

005269

Present: Councillors Mr R. Everson (Chair), Mrs B. Thomas, Mrs G. Gardner, Mr A. Watson,
Mr L. Davison-Williams (*ex-officio*) and Mr D. Gunter (*ex-officio*)

In Attendance: Cllr Paxton from item 7.

Minutes: Mrs K. Kilby (Assistant Clerk).

1. **APOLOGIES FOR ABSENCE.** – Cllr Mr M. McNulty (Vice Chair)
2. **SPECIFIC DECLARATIONS OF INTEREST.** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*) – None.
3. **APPROVAL OF THE MINUTES OF THE COMMITTEE MEETING HELD ON 23rd JANUARY 2017.**
 - 3.1 Cllr Thomas advised that page 5248 item 6.1 should include 'the notice board to be erected by Council's Groundsman'. Cllr Everson then PROPOSED the approval of the minutes, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED.
4. **MATTERS ARISING**
 - 4.1 Clerk to contact the Historical Society regarding additional names to be included on the War Memorial.
5. **UPDATE ON NEW BURIAL GROUND SIGN.**
 - 5.1 Cllr Davison-Williams advised that the new Burial Ground sign had been installed. A small gap around the stone insert requires filling to allow for movement within the wooden frame. Mr Willison to inspect later this week. It was noted that one of the 'L's' in Willison was slightly fainter than the rest of the lettering. **ACTION: Assistant Clerk to contact Peppers to enquire about the faint lettering.**
6. **REVIEW OF BURIAL GROUND RULES & REGULATIONS.**
 - 6.1 A number of changes were highlighted within the Burial Ground Rules & Regulations. Following discussion Cllr Everson PROPOSED the approval of the changes to the Burial Ground Rules & Regulations, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to disseminate amended Rules and Regulations to all Funeral Directors and Stone Masons following approval at Full Council.**
7. **REVIEW OF BURIAL GROUND FEES.**
 - 7.1 A number of changes were highlighted within the Burial Ground Fees. After comparing fees with 5 other authorities, members discussed increasing the fees by 10% due to not having an increase for 2 years. Following discussion Cllr Everson PROPOSED the approval of the changes and a 10% increase to the Burial Ground Fees, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. Cllr Everson then PROPOSED the removal of the fax number, SECONDED by Cllr Watson and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to disseminate amended Burial Ground Fees to all Funeral Directors and Stone Masons following approval at Full Council.**
8. **CONSIDERTION/APPROVAL OF THE PLACING OF A MEMORIAL PLAQUE OR BENCH.**
 - 8.1 The Council had received an enquiry regarding the placing of a memorial bench, tree or plaque in the Burial Ground in memory of a family member. Following discussion, Cllr Everson PROPOSED the Council respond that no bench sites were available at this time and there were no more trees sites available. However, the family could plant a memorial Rose in the Garden of Rest, or put a memorial on an existing family grave, with wording to be approved by the Council, SECONDED by Cllr Thomas and CARRIED with 5 IN FAVOUR and 1 ABSTENTION. **ACTION: Assistant Clerk to advise family of Council's decision.**
9. **ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON NEXT AGENDA.** – None

The meeting closed at 8.40pm.

