

**MINUTES OF A MEETING OF THE LEISURE COMMITTEE
OF BARTON PARISH COUNCIL HELD AT THE VILLAGE HALL
ON MONDAY 26th MARCH 2018 COMMENCING AT 8.50PM**

Present: Cllrs Mrs B. Thomas (Chair), Mr L Davison-Williams (ex-officio), Mr D Gunter (ex-officio).
In Attendance: Clerk

Minutes: Clerk

17/518 APOLOGIES – Cllrs Mr J Paxton, Mrs G. Gardner and Mr A Channon.

17/519 SPECIFIC DECLARATIONS OF INTEREST – None.

17/520 APPROVAL OF THE MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON 15TH JANUARY 2018
Cllr Thomas PROPOSED to approve the Leisure minutes held 15th January 2018, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED.

17/521 APPROVAL OF THE MINUTES OF THE HORTICULTURAL SHOW SUB-COMMITTEE MEETING HELD ON 26TH FEBRUARY 2018
Cllr Thomas deferred the minutes of 26th February 2018 to the next Horticultural Show sub-committee.

17/522 MATTERS ARISING – PPM report received 22/03/18.

17/523 TO CONSIDER/APPROVE PEST CONTROL CONTRACT FOR ALLOTMENTS.
Following discussion of the current pest control contract, Cllr Davison-Williams enquired whether it is a legal requirement to carryout inspections monthly or a recommendation. Cllr Thomas requested that the advice document be forwarded to councillors for the next Leisure committee. **ACTION: Clerk to check legal requirements for pest control and report back.**

17/524 TO CONSIDER/APPROVE GROUNDS MAINTENANCE CONTRACT FOR TOPPING FIELD AT OLD ROAD
Cllr Thomas congratulated the Assistant Clerk for speaking to Mr Horner regarding a rolling maintenance contract for topping the field at Old Road.
Cllr Thomas PROPOSED to approve the maintenance contract for the field at Old Road at an annual cost of £150, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED.

17/525 TO CONSIDER/APPROVE COSTS FOR ROSPA INSPECTIONS FOR PLAY AREAS IN 2018.
Cllr Thomas PROPOSED to approve the RoSPA Inspection for the playareas and adult fitness equipment at a cost up to £266 + VAT, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED. **ACTION: Clerk to book RoSPA Inspection appointment for May/June. Groundsman to accompany the Inspector.**

17/526 TO CONSIDER/APPROVE ACTION PLAN FOR RISK ASSESSMENT (LEISURE CTTE ONLY).
The Risk Assessment Action Plan was reviewed by Members and the following actions agreed:-
1. Personal Injury (Allotments) – Change to ‘*Groundsman to do monthly inspection*’.
2. Personal Injury (Playareas) – N/A
3. Admin/Legal – change Policy for ad-hoc events to ‘*User Agreement*’.
Cllr Thomas PROPOSED the actions above, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED.

17/527 AGREE WEEKEND DATES FOR OPENING SKIP AT ALLOTMENTS & SUPERVISORY ARRANGEMENTS.
Cllr Thomas to speak to Allotment holders to ask for dates when best to open the skip to bring to the next Leisure committee.

17/528 ANY OTHER BUSINESS OF AN URGENT NATURE – None.

The Meeting closed at 9.28pm

