



16th May 2018

**NOTICE OF AN EXTRA-ORDINARY MEETING OF  
BARTON-LE-CLAY PARISH COUNCIL**

**Monday 21<sup>st</sup> May 2018, at the Parish Office, 1 Windsor Parade, Windsor Road, Barton-le-Clay,  
at 7.30pm**

**AGENDA**

**18/024 APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Assistant Clerk.

**18/025 SPECIFIC DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (Sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.

**18/026 PUBLIC QUESTION TIME**

Members of the public may put questions to the Council at this point of the meeting.

**18/027 COMMITTEES MEMBERS**

To elect Committee members and Sub-Committee members:

**027.1 COMMITTEES:**

- Burial Grounds
- Highways & Environment
- Leisure
- Planning
- Sports Field

**027.2 SUB-COMMITTEES:**

- Pay and Personnel
- Horticultural Show

**027.3 REPRESENTATION ON OUTSIDE BODIES**

To elect representation on Outside Bodies:

- Tennis Club
- Schools Link

**18/028 PLANNING COMMITTEE REPORTS/UPDATE**

028.1 Election of Chair and Vice-Chair for ensuing year.

028.2 Matters arising from previous Planning Committee not included within agenda.

028.3 To consider new planning applications as follows:

[CB/18/01315/FULL, 36 Dunstall Road](#): Proposed single storey rear extension and loft conversion with rear dormer windows

[CB/18/01629/FULL, 41 Stuart Road](#): Two storey front, side and rear extensions

028.4 To consider response to Central Governments Consultation on powers to deal with unauthorised traveller encampments

**18/029 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

029.1 Election of Chair and Vice-Chair for ensuing year

029.2 Matters arising from previous Burial Grounds Committee not included within agenda

029.3 To consider request from the family of a non-resident to be interred in Barton-le-Clay Burial Ground

029.4 To agree date and time for site visit to Burial Grounds

**18/030 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

- 030.1 Election of Chair and Vice-Chair for ensuing year
- 030.2 Matters arising from previous Highways & Environment Committee not included within agenda
- 030.3 To acknowledge the Bus Shelter inspection of 14/5/18

**18/031 LEISURE COMMITTEE REPORT/UPDATE**

- 031.1 Election of Chair and Vice-Chair for ensuing year
- 031.2 Election of Chair and Vice-Chair for the Horticultural Show Sub-Committee for ensuing year
- 031.3 Matters arising from previous Leisure Committee not included within agenda
- 031.4 To acknowledge Playground Inspection of 14/5/18
- 031.5 To acknowledge Fitness Equipment Inspection of 14/5/18
- 031.6 To agree date and time for site visits to allotments
- 031.7 **Horticultural Show Sub-committee**
- 031.8 To agree Poster(s) for Horticultural show
- 031.9 To agree Horticultural Show advertising and associated costs
- 031.10 To agree distribution of Show Schedules

**18/032 SPORTS FIELD COMMITTEE REPORT/UPDATE**

- 032.1 Election of Chair and Vice-Chair for ensuing year
- 032.2 Matters arising from previous Sports Field Committee not included within agenda
- 032.3 Review decision on laser line marking of football pitches
- 032.4 To consider and approve contractor costs associated with seeding areas of the football pitches
- 032.5 To approve cost of annual gas boiler service at Pavilion

**18/033 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**

- 033.1 To formally approve Policies & Resources committee members, as being the elected Chairs of the aforementioned committees.
- 033.2 To acknowledge Chair and Vice-Chair for ensuing year.
- 033.3 Election of Chair and Vice-Chair for the Pay and Personnel Sub-Committee for ensuing year
- 033.4 Matters arising from previous Policies & Resources Committee not included within agenda.
- 033.5 To adopt the 2018/19 Maintenance Schedule.
- 033.6 To adopt the 2018/19 Administration Schedule
- 033.7 Consider and approve overtime arrangements for Assistant Clerk
- 033.8 Approval of cost to replace Assistant Clerks office telephone
- 033.9 Approval of costs to repair strimmer

**18/034 APPROVAL OF PAYMENT OF ACCOUNTS (as per attached schedule).**

To consider and approve payment of accounts as listed within the schedule or added at the meeting

**18/035 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

Items raised will be restricted in order to avoid the Council reaching ultra vires resolutions.

**Suzanne Cowie**  
**Assistant Clerk to the Council**